

**Minutes of the Special meeting of the
Board of Adjustment**

**Tuesday, December 17, 2013
1:30 p.m.**

Chairman Webber called the meeting to order at 1:34 p.m.

ROLL CALL

Present: Stephen Webber, Chair
John Kilby
Patricia Maringer
Melvin Owensby
David Butts, Seated Alternate
Roger Jolly, Alternate

Also Present: Mike Egan, Community Development Attorney
Michelle Jolley, Recording Clerk
Sheila Spicer, Zoning Administrator

Absent: Bob Cameron, Council Liaison
Michael Gray

APPROVAL OF THE AGENDA

Mr. Kilby made a motion to approve the agenda as presented. Mr. Butts seconded the motion. Chairman Webber, Ms. Maringer, and Mr. Owensby were in favor.

APPROVAL OF THE MINUTES

Mr. Owensby made a motion seconded by Ms. Maringer to approve the minutes of the November 19, 2013 meeting as presented. Chairman Webber, Mr. Butts, and Mr. Kilby voted in favor.

NEW BUSINESS

(A) Adoption of 2014 Meeting Schedule

Ms. Maringer made a motion to adopt the 2014 Board of Adjustment meeting schedule as presented. Mr. Butts seconded. Chairman Webber, Mr. Kilby, and Mr. Owensby voted in favor.

(B) Board of Adjustment Training conducted by the NC Department of Commerce's Division of Community Assistance

Chairman Webber introduced Ron Hancock with NC Division of Community Assistance, Western Regional Office.

Mr. Hancock distributed handouts and presented a PowerPoint presentation to the Board of Adjustment. A copy of the presentation is attached.

OLD BUSINESS

Chairman Webber read over and discussion was held on the emails included in the packet regarding practicing law. Chairman Webber pointed out to the Board that a proposed amendment to the bylaws will be included in next month's packet. He stated there should be no duplication of the regulations and some changes to the bylaws were needed in Appendix II and III.

ADJOURNMENT

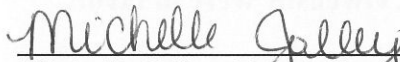
Ms. Maringer made a motion seconded by Mr. Butts to adjourn the meeting. Chairman Webber, Mr. Kilby, and Mr. Owensby were in favor.

The meeting was adjourned at 3:56 p.m. The next regular meeting is scheduled for Tuesday, January 28, 2014 at 1:00 p.m.

ATTEST:



Stephen M. Webber, Chair



Michelle Jolley, Recording Clerk